



Diese Seite wurde noch nicht vollständig übersetzt. Bitte helfen Sie bei der Übersetzung.

(diesen Absatz entfernen, wenn die Übersetzung abgeschlossen wurde)

docuteam webgate

Accessing archives through printed finding aids no longer meets all of the users' needs. Especially when accessing and searching for records via archive catalogue, printed directories are limited. This is where docuteam uses **webgate**, offering users an online-version of their archive catalogues. This allows a flexible use of readily available information, regardless of location.

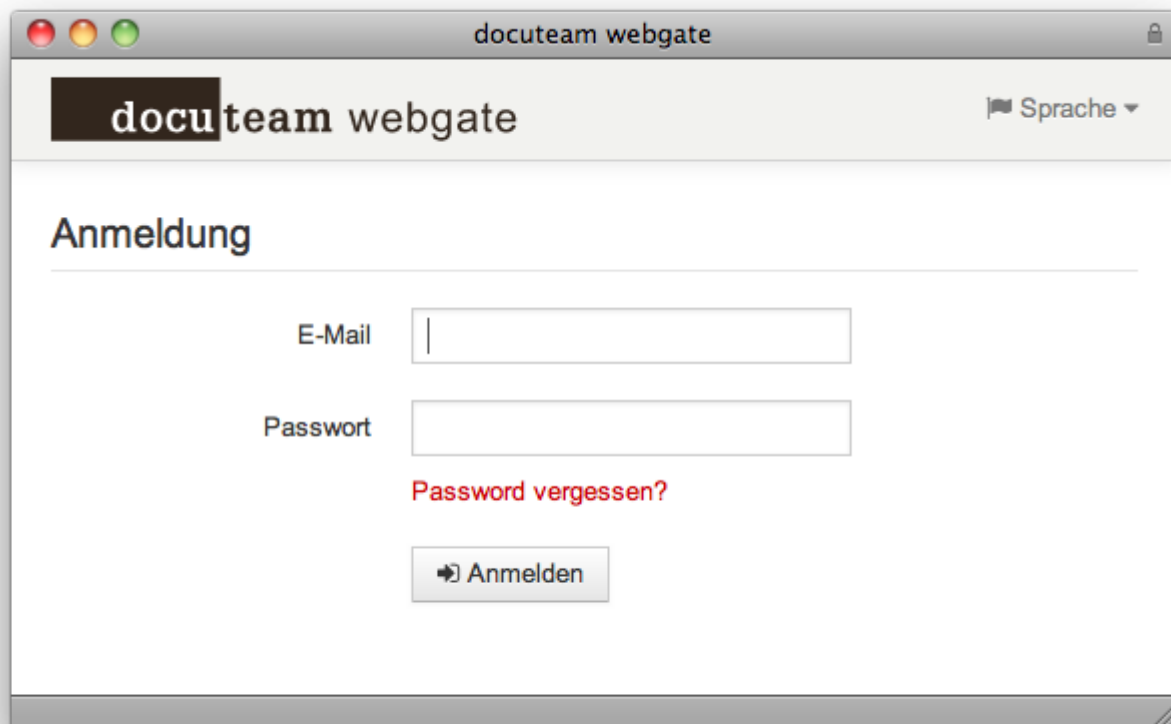
Access

Docuteam webgate can be accessed via <http://webgate.docuteam.ch> and is available in three languages: [Français](#), [English](#), [Deutsch](#).

Registration/Authorisation

Upon completion of the project you will receive an email with an invitation for registration, allowing you to set a password for your webgate access. The password is personal, disclosing it to third parties is your own responsibility.

You can now log into webgate with your email address and your newly created password:



The screenshot shows a web browser window titled "docuteam webgate". The page has a header with the "docuteam webgate" logo on the left and a language selector "Sprache" with a dropdown arrow on the right. Below the header, the word "Anmeldung" (Login) is displayed. The login form consists of two input fields: "E-Mail" and "Passwort" (Password). Below the password field is a red link that says "Password vergessen?" (Forgot password?). At the bottom of the form is a button labeled "Anmelden" (Login) with a right-pointing arrow icon.

Features

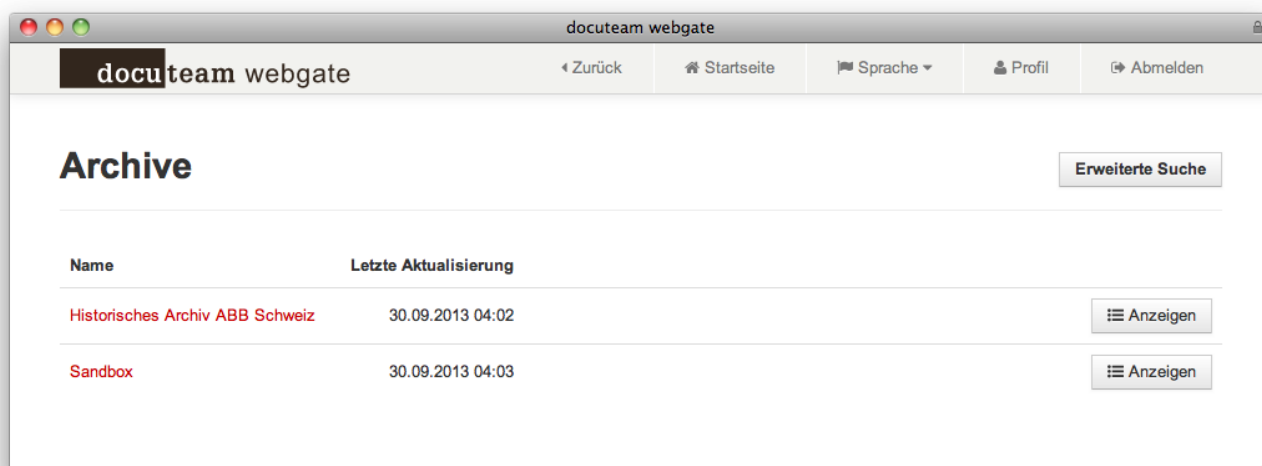
Language

Choose your preferred language via toolbar:



Overview

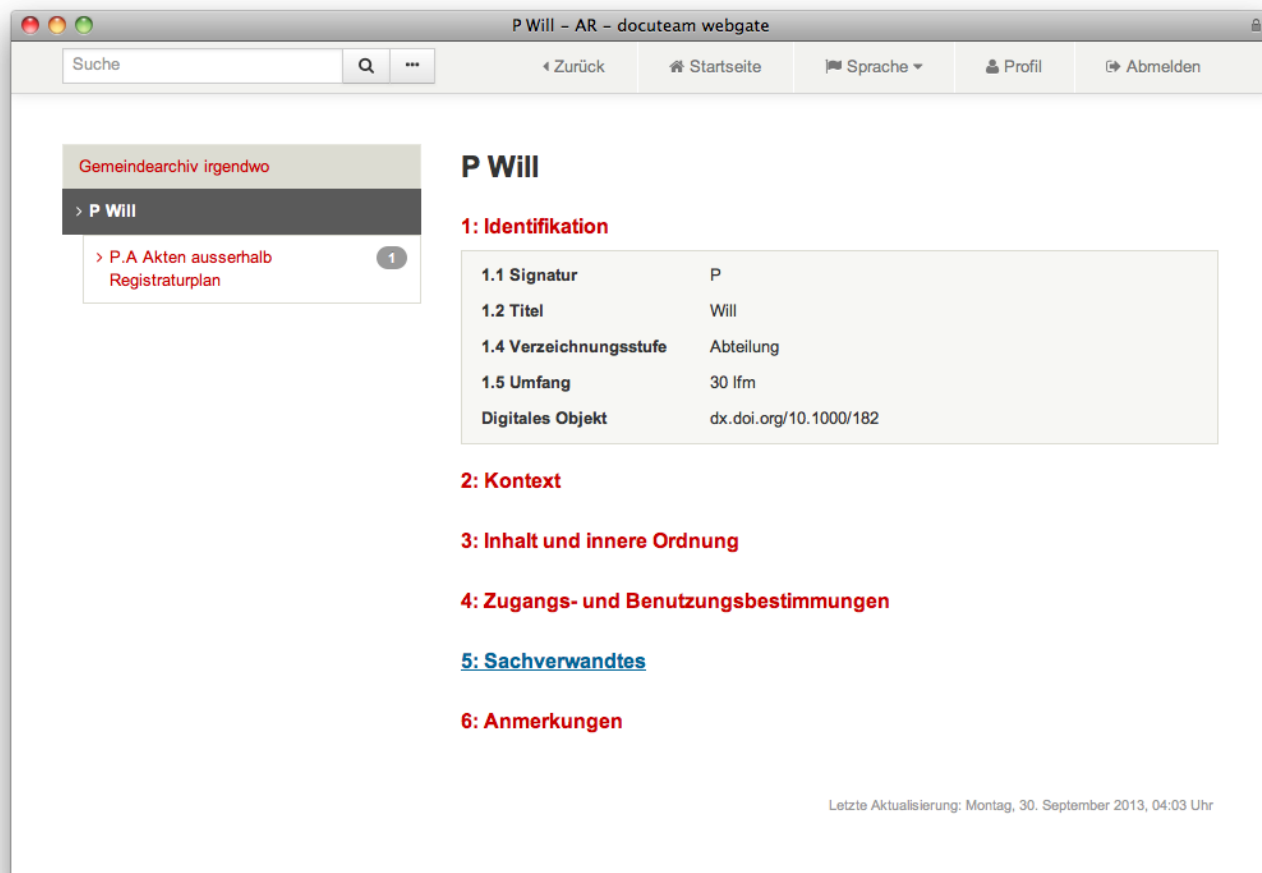
The main page shows a list of archives available to you:



1. The button “back” in the toolbar has the same function as the one in your browser, which is necessary for certain tablet-displays.
2. The button “main page” will return you from any page back to this overview.

Specific archives

By either selecting the name of an archive or clicking on the button “display” you can access the catalogue of a specific archive:



If you have access to one archive only, its catalogue will be displayed to you directly.

Archive structure / tectonic structure

The tree structure on the left-hand side shows you:

1. The current entry with a dark grey background
2. Its direct sub-entries, indented with a white background
 1. The number behind a sub-entry shows you how many sub-entries that particular entry contains.
3. The entire (superordinate) hierarchy with a light grey background

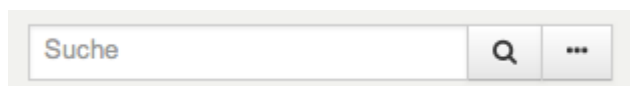
Details

Details on the current entry are displayed on the right-hand side:

1. By default, the first group of metadata fields (compulsory ISAD(G) fields) can be viewed and read directly
 1. Information on possible locations can also be found here
2. Additional metadata groups according to ISAD(G) are shown, if further data is available

Search

You can start a search request using the search box in the upper left corner of the toolbar:

A search box with the placeholder text 'Suche'. To its right are two buttons: a magnifying glass icon and a three-dot menu icon.

The detailed search can be accessed by clicking the button with the three dots. In addition, the fields "textfields", "reference code" or "year" can be searched.

A detailed search form titled 'Suche' with a close button (x) in the top right corner. It contains three input fields: 'Textfelder' (a single-line text box), 'Signatur' (a single-line text box), and 'Jahr' (two separate boxes for year, each with up/down arrows). At the bottom, there are two buttons: 'Suchen' and 'Zurücksetzen'.

The results are displayed according to the tectonic structure of the archive. The column "context" shows the first two superior levels of a particular entry.

ArABB – docuteam webgate

nichts

← Zurück Startseite Sprache Profil Abmelden

Suche

Resultate

Anzahl Treffer: 1

Name	Datum	Umfang	Kurzform	Kontext
L.62 "Heute ist eben gar nichts mehr wie früher". Das Unternehmen BBC Brown Boveri und Cie. von 1927 bis 1938	2000	15 MB	D	Historisches Archiv ABB Schweiz L Bibliothek und Dokumentation

A wildcard search (truncation, placeholder) is possible using '%':

Gemeinde%organisation Sprache Hilfe

Suche

Resultate Metadaten

20 ▾

Anzahl Treffer: 3

Signatur/Titel	Datum	Umfang	Stufe	Archival file	Kontext
B1.11 Gemeindeorganisation - Verwaltung und Kommissionen	6		Unterbestand		Gemeindearchiv xy, 1552-2012 B1 Registratur 1979-1995, 1950-1997
B1.02.03.3 950-Jahr- Jubiläum Gemeinde xy: Protokolle des Organisationskomitees, 1986	1986	1 cm	Dossier		B1.02 Ausstellungen, Feste, Vereine, Kultur B1.02.03 Festorganisationen
A4 Gemeindeorganisation			Unterbestand		Gemeindearchiv xy, 1552-2012 A Altes Archiv (Akten ausserhalb des Registraturplans)

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